



A Foundation For Learning and Caring

St John's C of E Primary School

Happy Lunchtime Helper

Job description

We are looking for a team of lunchtime helpers to assist our school lunch supervisors.

To be part of the team you will need to be someone who is **polite, friendly, helpful** and **willing** to take on some **responsibility** at lunchtime to make it a positive time for everyone.

You will be expected to help for a maximum of two lunchtimes each week and will be required to wear a special Happy Lunchtime Helper's apron to indicate your important status and role.

In return for helping you will be entitled to an early dinner on the days you are not on duty and earn 5 house points for the two sessions each week. You will also qualify for a free entry into our prize draw at the end of each term.

Responsibilities

As a happy lunchtime helper you will be expected to...

- ☺ participate in training
- ☺ be friendly, helpful and polite
- ☺ help transfer packed lunches to plates
- ☺ help younger pupils cut food/open packets
- ☺ carry trays/plates when needed
- ☺ collect orders for dessert and serve selection
- ☺ refill glasses/jugs of water
- ☺ fetch replacement cutlery when items are dropped on the floor

- ☺ show other pupils how to use a knife and fork
- ☺ show other pupils good table manners
- ☺ act as a good role model when interacting with others
- ☺ help keep queue straight and in order
- ☺ walk with younger pupils to dining hall

If you would like to become a lunchtime helper please collect an application form from the school office.